



Financial Aid Office • P.O. Box 309 • Jamestown, NC 27282  
336.334.4822 - Option 3 • 336.454.2510 FAX

## Outside Scholarship/Sponsorship Report Form

Please complete a separate form for each outside scholarship or sponsorship. Duplicate the form as needed. Along with this form, please send us copies of all correspondence that accompanied your award.

Student Name: \_\_\_\_\_ GTCC ID# \_\_\_\_\_

Name of Scholarship/Sponsorship Award: \_\_\_\_\_

Name, Address, and Telephone Number of Scholarship Donor or Sponsorship Agency:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount and semester designation of current year award: \$ \_\_\_\_\_

\*Please note amounts great than \$1000 will be divided equally between the fall and spring semesters. If the outside scholarship amount is less, the full amount will be applied to the fall semester. If the funding organization will submit funds to GTCC differently, please attach documentation from the organization explaining details on how the outside scholarship/resource is to be applied.

Please check if the funds will be sent:       to you       to GTCC

**OVERAWARDS:** If the receipt of this scholarship or scholarships will cause you to exceed your financial need, your federal and or state financial aid may need to be adjusted. Please rank the following with 1 or 2, in the order you prefer the outside scholarship or sponsorship to adjust your GTCC financial aid award:

\_\_\_\_\_ Reduce my loan(s)

\_\_\_\_\_ Reduce my Federal Work Study award

**SCHOLARSHIPS:** We cannot credit your award to your student account until the money is received by our office. All outside scholarship funds are fully credited to the student's account at the time of receipt. To insure credit is issued in a timely manner, please have the donor forward your check to the address furnished below. If grades are required to be furnished it is your responsibility to contact GTCC in order to complete the necessary grade release permission forms.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Return to: GTCC Financial Aid Office, PO Box 309, Jamestown, NC 27282**